



JOHNS HOPKINS

M E D I C I N E

JOHNS HOPKINS
HEALTHCARE

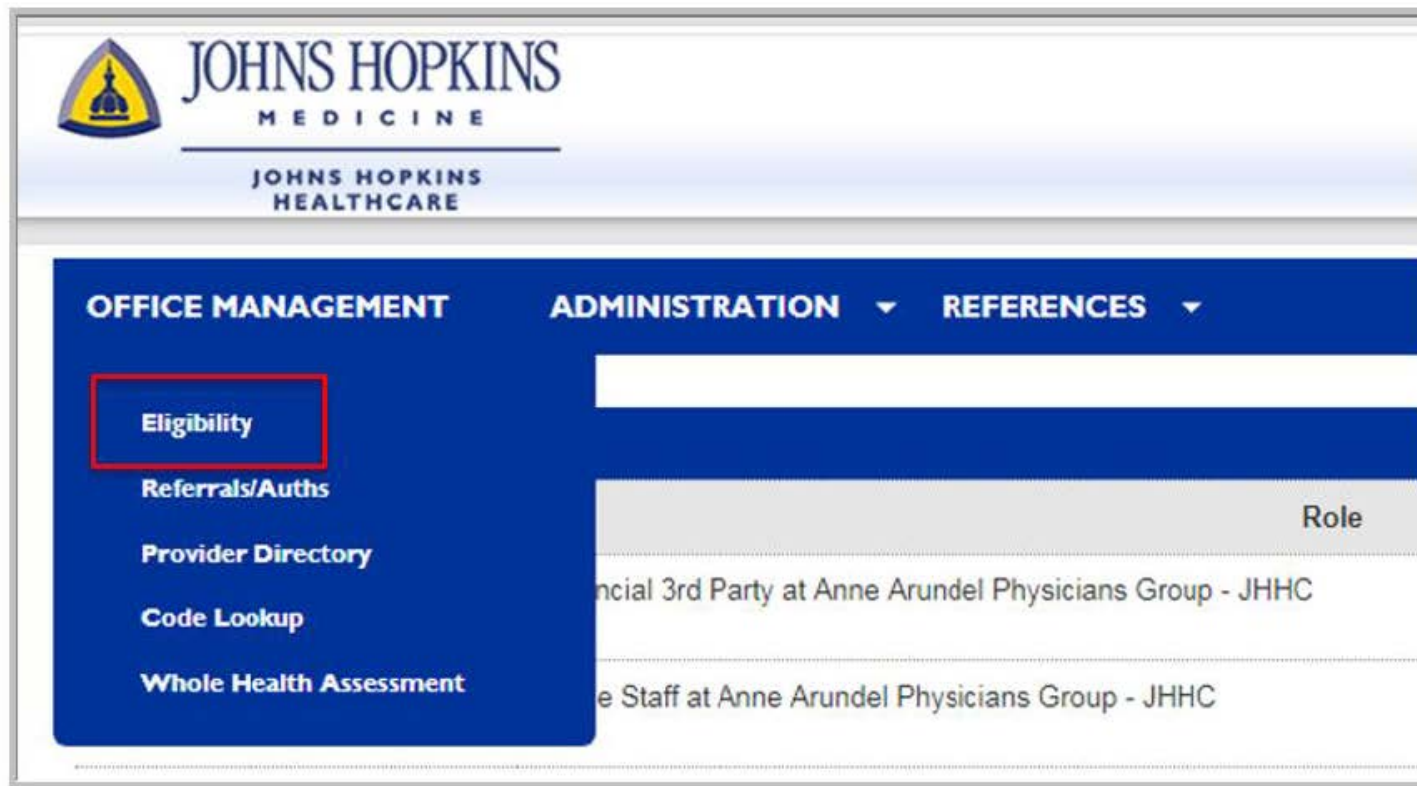
Johns Hopkins HealthCare LLC

How to Check Eligibility in HealthLINK

Presented by: Johns Hopkins HealthCare Provider Relations Department

Step One

1. Go to the Office Management tab from your HealthLINK home page and choose Eligibility.



The screenshot displays the Johns Hopkins HealthCare HealthLINK interface. At the top, the Johns Hopkins Medicine logo is visible, along with the text "JOHNS HOPKINS MEDICINE" and "JOHNS HOPKINS HEALTHCARE". Below the header, there are three main navigation tabs: "OFFICE MANAGEMENT", "ADMINISTRATION", and "REFERENCES". The "OFFICE MANAGEMENT" tab is selected, and a dropdown menu is open, showing several options: "Eligibility", "Referrals/Auths", "Provider Directory", "Code Lookup", and "Whole Health Assessment". The "Eligibility" option is highlighted with a red rectangular box. To the right of the menu, a table is partially visible, showing a header row with the word "Role" and two data rows. The first data row contains the text "ncial 3rd Party at Anne Arundel Physicians Group - JHHC" and the second data row contains "e Staff at Anne Arundel Physicians Group - JHHC".



Step Two

2. Key in the member ID number and date of birth and click Search.

Eligibility Search

Conduct Eligibility Search

Patient	<input type="radio"/> Last Name <input checked="" type="radio"/> Member ID <input type="radio"/> Medicaid ID	<input type="text" value="Test110000001"/>	<input type="text"/>
		(ID Example - 555555555 444444444)	

Search Filters

As of	<input type="text" value="11/28/2018"/>	<input type="text" value="01/01/1940"/>	
	<input type="text" value="11/28/2018"/>	(MM/DD/YYYY)	
Gender	<input type="text" value="-Select-"/>	Age	<input type="text"/>



Step Three

3. The member's eligibility information will be displayed. To view benefit information, click on the member's name.

Name	Sex	Effective Dates	Birth Date	Member ID	Medicaid ID	Primary Care Provider	Product
Doe, John	M	1 Jan 2017-	1 Jan 1940	test110000001		PCP NOT SELECTED OR IS INVALID	



Step Four

- The Benefit Plan Information will display. Click on the Benefit URL to search the benefit.

Benefit Plan Information			
Carrier	Johns Hopkins HealthCare LLC	Start Date	1 Jan 2018
Product	Employer Health Programs (EHP)	End Date	
Network	Employer Health Programs (EHP)	Benefit Plan	Med / RX / Vision
Group	JH HEALTH SYSTEM SECURED (E00194)	Relationship	Self
Benefits Document(s)	Medical Benefits Vision Benefits Benefit Document Other 8		
Other Insurance Information			
No Other Insurance Information is available.			



Step Five

5. If the member has other insurance, the information will be displayed.

Insurer Name/Address	NATIONAL ACCOUNT SERVICE PO BOX 9885	Effective Dates	1 Jan 2011 -
	BALTIMOREMD 21284	Payor Responsibility	PRIMARY

