Remediation Policy
Standardized remediation plan
for knowledge-based examinations in the
Genes to Society Year 1 and Year 2 curriculum

Goals

- Provide a uniform approach and set of expectations for students who fail an exam in a GTS course in years 1 or 2.
- Promote only those students who have demonstrated their competence.
- Assist students in obtaining that competence through the remediation process.

Policy

1. Passing score for first test administrations will be the lower of either 70% or 1.5 SD below the mean score.
   a. The latter option is for courses or sections of courses with unexpectedly difficult exams; the exam and/or teaching should be revised with subsequent iterations of the course to establish a 70% pass threshold.

2. Students who fail the first test administration or other requirements of the course or required section of a course will receive a U for the course until they successfully remediate. The U and remediation outcome will be reported to the registrar.

3. First remediation attempt will be no sooner than one week after the failed exam.

4. The latest that remediation can be completed is August 1 for first year students, and second year students must successfully remediate prior to completing any clinical clerkship.

5. Whenever possible, remediation testing should be postponed until after a vacation (spring break, etc.) to prevent students from falling behind in on-going work.

6. Students failing any end-of-section exam will be contacted by the section leader or course director to discuss potential reasons for the failure and establish a learning plan. The student’s college advisor and the Dean of Student Affairs will be informed of the need to remediate by the course director.

7. First remediation requirement will be to retake a proctored exam
   a. Closed book format will require 70% to pass
   b. If banked exam questions are available, new questions should be substituted in the redo exam.

8. If the first remediation is failed, the student will meet with the course director. Learning plan must include scheduled peer tutoring sessions.

9. Second remediation requirement will be to retake the exam again (with new questions if available), requiring 70% correct to pass, PLUS the student’s choice of EITHER:
   a. Write one or more essays of up to 2 pages in length, on topic(s) assigned by the section leader. Topics should be based on the test questions that were missed and the associated lecture objectives, with the total page requirement ≤ 5. Essays will be graded P/F by the section leader together with one or more other section faculty members, approved by the course director.
   OR
   b. Complete an oral examination administered by the section leader (or designee) together with at least 2 other section faculty, to be based on the missed test questions and associated lecture objectives.

10. Students whose attendance record does not show ≥80% attendance at the total required sessions for a course block will meet with the course director. If they cannot justify or disprove their absences, they will receive a grade of U until they remediate, and a Professionalism Concern Card will be forwarded to the Dean of Student Affairs.
   a. Remediation plan will be an essay based on the content of the missed session(s), not to exceed 6 pages, and
   b. A reflective essay on why attendance is considered required for certain curricular events, not to exceed 1 page.

11. All students who require remediation will be referred to the Promotions Committee for discussion.

Approved by EPCC April 7, 2011