

School of Medicine

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Office of the Dean
Registrar

February 3, 2021

Memorandum to: The 2021 Graduating Class

From: William Bryant Faust IV, EdD, Associate Dean and Registrar

Re: Outstanding Tuition and Fees

School of Medicine policy requires that all fees and charges be paid in full in order for a student to be approved for graduation. This includes fees owed to the School of Medicine Financial Affairs Office for tuition, parking, health insurance, short term financial aid loans, etc., as well as fees to the Welch Library. Diplomas will not be released until all accounts have been settled.

The Financial Affairs Office and Welch Library will be advising graduating students of any outstanding charges. If you have questions concerning these bills, please contact the office of origination to resolve outstanding charges.

cc: Terra Jones-Sims
 Financial Aid Office

 Kevin Fogarty
 Financial Affairs Office

 Lou Cavallaro
 Student Loans Office

Sent via email since 2016

To: Terra Sims, Kevin Fogarty, Lou Cavallaro
Cc: Keith Nielsen, Genene Caines, StudentLoans@jhu.edu
Subject: Class of 2019 - Outstanding Fees

Kevin and Terra - Attached is a list of students who are *expected* to graduate in May 20xx.

Lou – If you require a version of the list with SSNs this year, please let us know.

All - If you have not already done so, you should contact graduating students directly concerning payments due. As we will be unable to track amounts owed and subsequent payments, **do not send the Registrar's Office information regarding amounts owed until May 3**. At that time we will pull the diploma and replace it with a blank one. When all accounts have been settled, the actual diploma will be released.

Thank you,