

DIAL A FLOW TUBING

Some medications are stored at room temperature while others are refrigerated. If your medication is refrigerated, be sure to remove your medication from the refrigerator, as instructed. If you forget to take your scheduled dose out of the refrigerator in advance, it will not hurt you to administer it cold. However, it may feel cold as it is infusing.

1. Wash Hands or Hand Sanitize
2. Prepare a clean work surface area.
3. Gather your supplies: alcohol wipes, 2 saline syringes (white top), one Heparin syringe _____ (if applicable), IV medication, DIAL A FLOW tubing, red end caps (if applicable). The IV tubing is good for 24 hours. If you are dosing more than once per day use the same tubing for each dose, then, discard after 24 hours. Compare the medication label to the prescription in your home folder. Make sure the label has your name, the correct medication, the correct dose and the date is not expired.
4. Re-clean your hands.
5. Unwrap your heparin and saline syringes and place on clean surface area.
6. Use “SASH” method: **S** –Saline (white cap);
A -Administer;
S –Saline (white cap)
H –Heparin (_____ cap)
7. Remove the tubing from the package and close the clamp on the tubing (white plastic pinch clamp).
8. Set the rate to OPEN by turning the DIAL A FLOW until the green line is on OPEN.
9. Pick up your medication bag and remove the flexible plastic tab from the IV bag, and then remove the plastic cover from the tubing spike. **(Be careful not to touch spike before entering med)**
10. Push the pointed end into the medication bag using a pushing, twisting motion.
11. Hang the bag on the IV pole.
12. Squeeze the drip chamber to ½ to ¾ full.
13. Open the white plastic pinch clamp on the IV tubing. This will allow the medication to fill the tubing completely until it reaches the end. Close the clamp to stop the flow.
14. Change the DIAL A FLOW rate from OPEN to _____.
15. Clean the end cap or hub with an alcohol wipe for 15 seconds (“scrub the hub”)
16. Attach the saline syringe to the IV line, open the clamp and flush.
17. Discard the empty syringe.

18. Clean the end cap or hub again with a new alcohol wipe for 15 seconds (“scrub the hub”).
19. Remove the protective cap from the end of your DIAL A FLOW tubing and connect to the end your line.
20. Unclamp your IV tubing (white plastic pinch clamp) and you should see drips in the drip chamber. Allow all the medication to empty out of the bag.
21. When the medication bag is empty, close the clamp (If you are re-using the tubing for a later dose, keep an eye on the bag and try to stop the infusion before the drip chamber is empty).
22. Disconnect the IV tubing from the catheter. If you are going to use the same tubing for the next dose make sure you protect the end of the tubing by placing a red cap on the end to maintain sterility. If you have no more doses to administer (i.e. daily dose or it has been 24 hours) discard the tubing in the garbage.
23. Clean the end cap or hub with a new alcohol wipe for 15 seconds (“scrub the hub”).
24. Flush the catheter with saline, then discard the syringe.
25. Clean the end cap or hub with a new alcohol wipe for 15 seconds (“scrub the hub”).
26. Flush your catheter with Heparin (as directed by RN), then clamp your catheter.
27. Discard used syringes and IV medication into the garbage.
28. Re-clean your hands.