

CONTINUOUS/INTERMITTENT INFUSION BAG CHANGE VIA BODYGUARD PUMP

1. Wash Hands or Hand Sanitize
2. Prepare a clean work surface area.
3. Gather your supplies: alcohol wipes, 1 saline syringe (white top), and IV medication. Compare the medication label to the prescription in your home folder. Make sure the label has your name, the correct medication and the “do not use after” date is ok.
4. Re-clean your hands.
5. Unwrap your flushes and place on clean work surface.
6. Open the new bag of medication and remove the paper tape from the tubing.
7. Remove your pump and medication from your pouch and place on clean work surface.
8. Stop your pump by pressing the **RED STOP BUTTON**.
9. Turn your pump off by holding down the **GREY ON/OFF BUTTON** until the black bar scrolls across the screen.
10. Disconnect the medication tubing from the end cap of your central line. Make sure you hold on to the end cap when disconnecting tubing to ensure end cap remains with central line.
11. On the right side of the pump there is a grey latch. Pull the grey latch down from the pump to open the door. Remove the tubing from the pump. Discard the empty IV medication bag and tubing into the garbage or as instructed by the RN.
12. Re-clean your hands.
13. Place the new medication bag to the left of the pump.
14. Find the black “lego” like piece on the tubing and place in the pump with the smooth side up. Align the tubing in the channel and close the door.
15. Open the white slide clamp on the tubing of the medication.
16. Vigorously, scrub the end of your central line with an alcohol wipe for 15 seconds (“scrub the hub”). Attach your saline syringe to the hub and open the clamp on the catheter. Flush the line, and then discard the syringe.

17. Turn Pump back on by Pressing the **Grey ON/OFF Button** one time.
18. For **CONTINUOUS MODE**, select REPEAT by pressing the NO button. For **INTERMITTENT MODE**, select RESUME NEW BAG by hitting the down arrow button to highlight the selection. Then, press **GREEN START/ OK Button**.
19. The pump will show the current settings. Hit the **GREEN START/OK Button** again and it will ask if you wish to start the infusion. Hit the **GREEN START/OK** button one more time and the pump will start.
20. Press the **GREEN START/ OK Button** twice or until you see the drip icon in the right hand corner of the screen and the green light blinking (not red) on the pump.
21. Follow RN instructions for flushing any unused lumens.