



# PROVIDER NOTICE

Provider Relations Department: 888-895-4998 (Option 4)

## Updated SNF Authorization Process for USFHP

**Effective Date:** Oct. 1, 2023

**Health Plans Affected:** US Family Health Plan (USFHP)

**Type of Change:** Elimination of five-day auto authorization for skilled nursing facility admissions

### Explanation of Change:

Effective Oct. 1, 2023, authorization will be required prior to Skilled Nursing Facility (SNF) admission for USFHP members. We will no longer be able to provide automatic five-day approvals for skilled nursing facility admissions. Skilled nursing facility requests will be reviewed for medical necessity and to confirm a three-day qualifying stay has occurred. As a reminder, at the conclusion of the Public Health Emergency (PHE) for COVID-19, the three-day qualifying stay authorized within the [TRICARE® Reimbursement Manual\\*](#) has been reinstated for skilled nursing facility admissions.

### SNF process:

Johns Hopkins Health Plans' SNF Fax Line receives all post-acute requests and ambulance requests for authorization. This fax line accepts requests for all post-acute settings listed as follows: Skilled Nursing Facilities (SNF), Acute Inpatient Rehab (ACIR), Long Term Acute Care (LTAC), and Ambulance requests.

The fax number is **410-424-2703**.

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