

myOccHealth

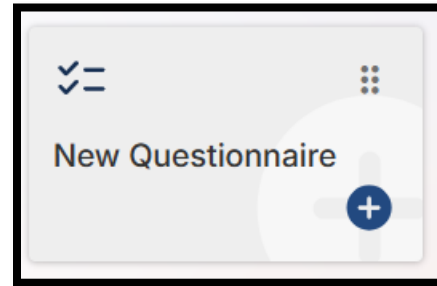
Submit a Religious Exception

Purpose

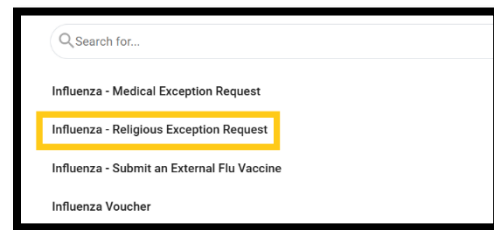
This job aid demonstrates how to request a religious exception.

Procedure

1. Select **New Questionnaire** on the myOccHealth homepage.



2. Select the **Influenza - Religious Exception Request**.



3. Enter **your religious exception** reason (required).

A screenshot of a form titled 'Reason for Religious Accommodation Request'. The form contains a text area for the user to enter their reason. Below the text area, there is a small note: 'Please explain why you are seeking a religious exception to the influenza vaccine requirement. Be specific about how receiving this vaccine conflicts with your sincerely held religious beliefs.' The form is set against a light yellow background. In the bottom right corner, there is a small text '0 / 4000'.

4. Select if you have **previously received** an exception.

Has a Johns Hopkins entity previously approved a religious exception for you related to a vaccine requirement?

5. Documentation is optional when submitting a request.

Supporting Documentation (Optional)

If you have additional information you would like to provide to support your request, please attach it here.

Accepted file types: .JPG, PNG or PDF
Maximum file size: 10 MB



6. Select the **checkboxes** for verification and compliance.

Verification and Accuracy

☐ I verify that the information provided is complete and accurate to the best of my knowledge. I understand that any intentional misrepresentation may result in disciplinary action and that requests may not be approved if they create an undue hardship on the employer. *

☐ If my medical exception is approved, I agree to comply with the requirements outlined in the current Mandatory Seasonal Influenza Vaccination Policy, including Infection Control guidelines, and all applicable laws and regulations. *

7. Select **Submit** (top right of screen).

