

myOccHealth

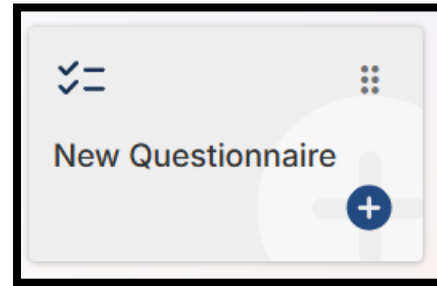
Submit a Medical Exception Request

Purpose

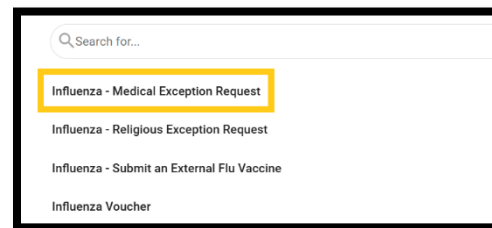
This job aid demonstrates how to request a medical exception.

Procedure

1. Select **New Questionnaire** on the myOccHealth homepage.



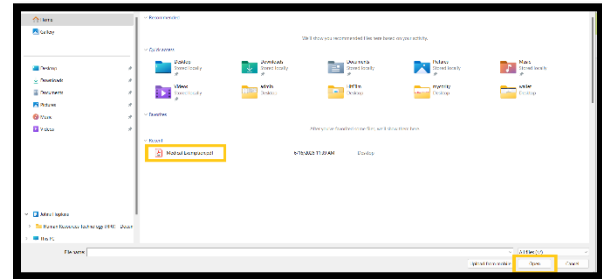
2. Select the **Influenza - Medical Exception Request**.



3. **Note:**
 - a. You must have documentation to proceed.
 - b. Documentation that does not include the items listed will be rejected.

STOP! Documentation Required Before Submission

4. Use the **paperclip** icon to upload your documentation.
 - a. Acceptable file formats are JPG, PNG, pr PDF



5. Select the **check boxes** confirming verification and compliance.

6. Select **Submit** (top right of screen).