**Four Steps for Performing Infusions:**

1. **Prepare supplies and mix medication**
2. **Drawing up medication**
3. **Injecting the medication into the device**
4. **Practice good hand-washing**

### STEP 1: PRACTICE GOOD HAND-WASHING

- Always remember to **WASH YOUR HANDS** for a full 20 seconds when instructed.

### STEP 2: PREPARE SUPPLIES

- Locate a dry, hard surface and clean the area.
- **WASH HANDS.** Gather the medication vial(s) and diluent vial(s). Gather an eclipse device for use.
- Check the medication vials with your orders. Check the medication label with the orders.
- **WASH HANDS.** Gather the following supplies: 6 alcohol wipes; 4 Normal Saline syringes, 2 30ml syringe, 2 mini spike transfers devices, sharps container & trash bag. **WASH HANDS.**
- Remove the mini transfer spikes and saline syringes from packaging and attach to each other.
- Disinfect your vial of medication after removing the protective cap And insert transfer device into the vial. Inject saline.
- Remove the empty syringe, attach the second syringe and inject into the vial.

### STEP 3: DRAWING UP MEDICATION

- Attach the 30 ml syringe and gently swirl the vial.
- Once fully dissolved, invert the vial and syringe and allow the fluid to fill the syringe pulling back on the plunger as needed.
- Remove the filled syringe from the vial by unscrewing it from the transfer device. Remove any air left in the syringe.

### STEP 4: INJECTING INTO DEVICE

- Remove the white cap on the eclipse device and place on an alcohol pad.
- Attach the syringe to the eclipse ball and inject the medication.
- Remove the syringe from the eclipse and discard.
- Reattach the white cap to the eclipse ball.
- Repeat by adding one more medication syringe to the eclipse device.
- Discard of all trash in the regular trash.
- **WASH HANDS.**