## Four Steps for Performing Infusions:

1. **Practice good hand-washing**
2. **Prepare supplies**
3. **Disconnect and Flush**
4. **Discontinue IV**

### STEP 1: PRACTICE GOOD HAND-WASHING

- Always remember to **WASH YOUR HANDS** for a full 20 seconds when instructed.

### STEP 2: PREPARE SUPPLIES

- Check the bag/bottle to be sure your infusion is complete. If it is not, contact the agency. Stop and turn the pump off.
- **WASH HANDS.**
- Clean workspace with cleaning solution (alcohol/sanitizing wipes or Lysol + paper towels). **WASH HANDS.**
- Gather supplies: 1 alcohol pad; 1 saline syringe; 1 2X2 gauze, 1 trash bag.
- Prepare supplies: Unwrap saline, remove bubbles, set above SASH mat.
- Have a trash bag ready for your regular garbage disposal.

### STEP 3: DISCONNECT AND FLUSH

- **WASH HANDS.**  Pump will beep when 5 ml left in the bag, select acknowledge to clear alarm.
- Stop the pump and disconnect from patient. Remove the cassette and discard.
- **WASH HANDS.**
- Scrub the hub and flush the line with normal saline in pulsatile fashion. Discard syringe in garbage.
- **WASH HANDS.**

### STEP 4: DISCONTINUE IV

- Confirm the peripheral IV is to be removed, prepare the gauze.
- Expose the insertion site of the catheter by removing the dressing. Be careful not to remove the catheter.
- Remove the catheter and apply pressure with the gauze.
- **WASH HANDS.**