# ***Instructions:***

*Use this outreach communication template to engage providers and inform them on the respective QI initiative(s) being implemented in their respective group/unit.*

*Brackets [TEXT] indicate locations to insert appropriate text (as specified within the brackets). Sentence case and bold font within the brackets can be ignored. Please only include information that is applicable to the QI initiative(s) being implemented.*

*Italicized text such as this paragraph (whether in brackets or not) indicate instructions to the reader and should be deleted before submission to respective groups/units.*

*Suggested e-mail subject:* **Role of nurses in Antibiotic Stewardship**

*Email text:* ***[Include the message below as the email text. Provide this report as a PDF attachment. Make sure to include the respective algorithm(s) as a PDF attachment(s).]***

Dear colleagues *[CAN SPECIFY NAME(S)]*,

The [ANTIMICROBIAL STEWARDSHIP TEAM] would like to inform you of an initiative to integrate nurses in antimicrobial stewardship (AS) activities with tools developed by Johns Hopkins University.

The goal of this initiative is to [take an accurate penicillin allergy history and/or review indications for urine and respiratory bacterial cultures or improve *Clostridioides* difficile testing with the ultimate goal of improving antibiotic use]. We will provide high-yield, concise education to nurses addressing some of the key issues related to these topics (e.g., how to distinguish hives from a non-urticarial rash or the lack of treatment required for most asymptomatic bacteriuria cases) and review the algorithm with the nurses. As the nurses implement the algorithms, they may [question the necessity of a culture or ask you to clarify a penicillin allergy history].

We greatly appreciate your support of our AS efforts to promote safe and appropriate antibiotic use.

Sincerely,

[PROJECT LEADERS AND/OR CHAMPIONS]

[GROUP OR DEPARTMENT CONDUCTING PROJECT]

[INSTITUTION]