

**The Johns Hopkins Hospital**  
**Department of Nursing**  
**Expectations for Clinical Groups and Instructors**

**Appendix H**



*We welcome you and your students to the Johns Hopkins Hospital! We look forward to supporting you and your students and providing a positive learning experience. Please see overview of our Hospital, Departmental and Unit based expectations for you and your students. Please see unit manager or JHH Nursing Student Coordinator with any questions.*

**{This form to be used as template by Nursing Departments and units, please modify and add department and unit specific items to this form – delete this text before distributing}**

**Hospital Expectations**

We Expect:

- Professionalism-
  - o High level of communication between clinical instructor, students and unit staff. Please notify if leaving unit at any time, for breaks and lunch, and at end of day. Students should not be performing any patient care if clinical instructor is off unit.
  - o Arriving on-time, or early if unit recommends. Leaving clinical day at designated time.
  - o Wearing appropriate scrub attire and identification for clinical area. Identifying self as instructor and Identification for students as Nursing Student.
  - o We encourage a high level of engagement/activity for students and instructors in their patients care and needs. In general, we don't anticipate your clinical group to experience a lot of "downtime".
- Role Clarification-
  - o If Clinical instructor is also a JHH Nurse, please take extra care to identify self as "clinical instructor" for days when on unit with students. The Clinical instructor is an employee of the designated school and should operate under the guidelines set forth by JHH nursing Policy for clinical students and instructors.
- Chain of Command
  - o In the event of student questions, please advise students to first attempt to locate clinical instructor before inquiring with JHH bedside RN. Our staff is always willing to help, but may not always have availability to discuss student questions.
  - o Units have Clinical Educators, Charge Nurse and Lead Clinical nurses who are available for questions by clinical instructor. Unit manager is also available.
  - o Please contact JHH Nursing Student placements coordinator, Laura Smith ([lgeshay1@jhmi.edu](mailto:lgeshay1@jhmi.edu)) for any questions or concerns.
- Assignments
  - o Completion of Nursing Student Clinical Assignment within pre-determined timeframe. This can often be requested before the Nursing assignment is made. We will not fax, or email unit information to you prior to the shift.
  - o New nurses on orientation have priority for patient assignment. Student should not be assigned a patient who is also working with a new nurse orientee unless approved by unit.

**Departmental Expectations:**

You are teaching within the Department of \_\_\_\_\_

In addition to any skill, task, nursing care or medication that requires additional competency or training, the items listed below have been deemed not permissible for nursing students or Clinical Instructor in a setting to perform. We will encourage the student/instructor to observe the nurse completing these tasks to enhance the educational opportunities.

- *Please list any applicable skills, nursing tasks, medications etc that may not be addressed in the line above, or within the policy for clinical group experiences (E&R 305). (i.e reading of telemetry strips, specific drains, pumps, dressing changes, department preference for instructor/student involvement with code/RRT's etc.)*

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**Unit Expectations:**

You are teaching on the unit of \_\_\_\_\_

*(Suggested Items:*

- *Storage of student personal items*
- *Location of "break room", areas students can and cannot eat, congregate, use computers etc.*
- *Rooms that can be used for pre/post- conferences for clinical groups*
- *Is there a Ascom/unit phone that the instructor can use during the clinical day for ease of communication?*
- *Overview of shift expectations (time and location for report, documentation expectations)*
- *Door codes for break room \_\_\_\_\_, med room \_\_\_\_\_ )*