

March 16, 2007

## *Time is running out.....*

Dear Provider,

Johns Hopkins HealthCare is waiting for **YOU** to send **US** your National Provider Identifier (NPI) number. May 23, 2007 will be here before you know it, and if we don't have the appropriate number(s) in our system, it will result in a **DELAY** in payment or **NON-payment**.

For your convenience, and to help expedite your information into our system, we have established a **dedicated** e-mail address for all our providers. Simply send the following information to [NPI@jhhc.com](mailto:NPI@jhhc.com):

- ✓ Provider name and group name
- ✓ NPI number(s), individual and/or group;  
(**YOU MUST OBTAIN AN NPI NUMBER AT THE SAME LEVEL YOU CURRENTLY BILL US TODAY**)
- ✓ JHHC current provider identification number
- ✓ Tax identification number

**OR** fax your information to Provider Relations at 410-424-4604

**OR** mail it to:

Johns Hopkins HealthCare  
6704 Curtis Court  
Glen Burnie, MD 21060  
Attn: Provider Relations Department

*If you've already sent your NPI group or individual number(s) to JHHC, we'd like to thank you for your timeliness.* 1

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Remember...All providers must have an NPI number to comply with **HIPAA guidelines**. Under those guidelines providers must also **share** their NPI with other providers, health plans, pharmacies, clearinghouses, or any entity that may need it for billing purposes.

If you have additional questions or concerns, please contact your Provider Relations Network Manager at 410-424-4400.

Sincerely,



Dina Goldberg  
Director  
Provider Relations