

School of Medicine

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Office of the Dean
Registrar

March 20, 2009

Memorandum to: The 2009 Graduating Class
From: Mary E. Foy, Associate Dean/Registrar
Re: Outstanding Tuition and Fees

School of Medicine policy requires that all fees and charges be paid in full in order for a student to be approved for graduation. Students graduating who owe fees will receive a blank diploma at the School of Medicine Convocation ceremony. The actual diploma will not be released until all accounts have been settled. This includes fees owed to the School of Medicine Financial Affairs Office for tuition, parking, health insurance, short term financial aid loans, etc., as well as fees to the Housing Office and Welch Library.

The Financial Affairs Office, the Housing Office and Welch Library will be advising graduating students of outstanding charges shortly. If you have questions concerning these bills, please contact the office of origination to resolve outstanding charges.

cc: Terra Jones-Sims
Financial Aid Office

Michael Stern
Welch Library Circulation Desk

Ann Snead
Reed Hall-1st floor

Clifton Williams
Financial Affairs Office