

Microscope Facility
 Physiology Building, Room G04
 725 North Wolfe Street
 Baltimore, Maryland 21205-2105
 410-614-6890 Telephone
 410-955-4129 Fax
 www.hopkinsmedicine.org/micfac
 microscopy@jhmi.edu



User Enrollment Form

- Instructions:**
1. Email microscopy@jhmi.edu for training. Microscope reservation privilege and card access will be activated after your completion of training with our Facility staff.
 2. Complete Part A and sign Part B of this form; Part C needs to be signed by the Principal Investigator. (See "Rules for Microscope Facility Members and Users.")
 3. Submit this form and the SOM CARD ACCESS FORM to the facility on the day of your training.

Part A: Microscope Facility User Information			
Last Name	First Name	Badge ID Number	JHED ID
Primary Affiliation		Primary Division	
<input type="checkbox"/> Faculty <input type="checkbox"/> Fellow <input type="checkbox"/> Postdoc <input type="checkbox"/> Student <input type="checkbox"/> Staff <input type="checkbox"/> Temp		<input type="checkbox"/> SOM <input type="checkbox"/> BSPH <input type="checkbox"/> JHH <input type="checkbox"/> Other _____	
Department		Telephone Number	
Campus Address		Email Address	
Microscope Reservation UserID			
<i>Create a UserID up to 10 characters (alphanumeric/case sensitive):</i>			
Part B: Microscope Facility User Certification			
<i>I have received and read the Rules of the Microscope Facility. I understand that financial penalties will be charged to the principal investigator for damage to the Facility for violation of these rules.</i>			
x _____ User's Signature		x _____ Today's Date	
Part C: Principal Investigator Authorization			
PI Last Name		PI First Name	PI Badge ID (Micfac Use Only)
PI Authorization	Cost Center/Internal Order Number (8-10 digits)		CC/IO Expiration Date
x			
Micfac Use Only			
Training Date	Equipment	Instructor	Training Date Software Instructor
___/___/___	_____	_____	___/___/___ _____ _____
___/___/___	_____	_____	___/___/___ _____ _____
___/___/___	_____	_____	___/___/___ _____ _____