

Johns Hopkins Safety Manual	<i>Policy Number</i>	HSE 045
<i>Subject:</i>	<i>Review Date</i>	09/01/2009
Admission of JHI Employees to the Hospital	<i>Page</i>	1 of 1

POLICY

It is the Policy of the Johns Hopkins Institutions to comply with all applicable Federal State and Local Regulations

When a three (3) JHI employees are admitted to the hospital for a single incident, appropriate regulatory agencies must be notified within twenty-four (24) hours of the incident.

Maryland Occupational Safety Health (MOSH) MOSH if the worksite is in Maryland

Occupational Safety and Health Administration (OSHA) if the worksite is outside of Maryland

MOSH 1 888 257 6674

OSHA 1 800 321 6742

RESPONSIBILITIES

Directors, administrators, and supervisors –

Notify HSE manager on call immediately of any incident from which three (3) JHI employee are hospitalized.

HSE Manager pager 410 283 5970

Notify Departmental Directors to notify President of the Institution

Departmental Directors

Notify President of the Institution

HSE Managers

Notify MOSH or OSHA as appropriate

Notify Executive Director of HSE or Associate Director HSE as appropriate

REFERENCES

29 CFR 1910

REVIEW CYCLE

Annual