

Johns Hopkins Bloomberg School of Public Health  
**CARD ACCESS SYSTEM – REQUEST FORM**  
Room W3041, 615 North Wolfe Street

**INSTRUCTIONS:**

1. The requesting individual must ensure that SECTION-A and SECTION-B are fully completed.
2. Return the completed request form to W3041, 615 North Wolfe Street. Verification and input of data takes approximately three business days to complete.  
If you have any questions or special concerns, contact Support Services at 5-1197 during normal business hours.

**SECTION-A: Individual Requesting Card Access Contact Information (Please write clearly):**

Full Name: \_\_\_\_\_  
(Print First Name) (Print Middle Name) (Print Last Name)

J.H.M.I. Identification Badge Number: \_\_\_\_\_ - \_\_\_\_\_ & Expiration Date: \_\_\_\_\_

Department: BMB BIO CCP EHS EPI HPM IH MH MMI PFHS Fac. Mngt. Other \_\_\_\_\_

Department Number (from E210): \_\_\_\_\_ Office Phone #: \_\_\_\_\_ Pager or Cellular Phone #: \_\_\_\_\_

Building & Room Number: \_\_\_\_\_ Employer: JHSPH JHSOM JHH JHSON Other \_\_\_\_\_

Animal Protocol # (if applicable): \_\_\_\_\_

Title: Faculty Staff Student Fellow Temporary Visitor Contractor

**SECTION-B: Required Signatures:**

1. Individual Requesting Card Access (*signature indicates sole responsibility for card use; access is intended for individual use only*):

\_\_\_\_\_  
(Sign Name) (Print Name) (Date)

2. Authorizing Signature(s) For Requested Card Access (*refer to the back of this page for specific names*):

\_\_\_\_\_  
(Clearance #) (Sign Name) (Print Name) (Phone #) (Date)

\_\_\_\_\_  
(Clearance #) (Sign Name) (Print Name) (Phone #) (Date)

\_\_\_\_\_  
(Clearance #) (Sign Name) (Print Name) (Phone #) (Date)

**Administrative Use Only:**

Support Services, Room W3041, Wolfe Street building:

\_\_\_\_\_  
(Sign Name) Scott McVicker (Print Name) 5-1197 (Phone #) (Date)

Date Entered: \_\_\_\_\_ Signature: \_\_\_\_\_

**Individual Reader Listing:**

Clearance #	Reader Location Description	Authorizing Person(s):	Contact Room #	Contact Phone #
1.	Room WB700 Freezers	Stacey Meyerer:	W6615B	2-0182
2.	Room WB700 Research	Cassie Klein:	W2025	5-3257
3.	Rooms EB000 & EB100 Freezers	Principal Investigator:	Various	Various
4.	Rooms WB511 & WB513	J.P. Garvin:	W3023	4-4774
5.	Room WB039B Mother's Room	Cherise Roberts:	E1002	4-5116
6.	Room WB103	Theresa Daniel:	E5132	5-3223
7.	Room WB109	Jonathon Links:	E7531	5-9622
8.	Rooms EB202 & 203 (IS staff)	J.P. Garvin:	W3023	4-4774
9.	Rooms EB202 & 203 (Non IS staff)	J.P. Garvin:	W3023	4-4774
10.	Room EB302 Maintenance Workshops	Dave Fields:	2007 E. Mon. St.	5-3451
11.	Room EB302 Housekeeping Storage	Lee Franks:	2007 E. Mon. St.	5-3451
12.	Room EB302 Radiation Safety	Chico Eyles:	2024 E. Mon. St.	5-3712
13.	Room EB401	William Couch:	W3041	5-1197
14.	Room W1306 Main Entrance	Cassie Klein:	W2025	5-3257
15.	Room W1306 Lab 1	Cassie Klein:	W2025	5-3257
16.	Room W1306 Lab 2	Cassie Klein:	W2025	5-3257
17.	TR3 Freight Elevator	William Couch:	W3041	5-1197
18.	Receiving Dock Freight Elevator	William Couch:	W3041	5-1197
19.	TR4 Mechanical	Dave Fields:	2007 E. Mon. St.	5-3451
20.	Primary Receiving Dock	William Couch:	W3041	5-1197
21.	Secondary Receiving Dock	William Couch:	W3041	5-1197
22.	Receiving Dock Holding Area	William Couch:	W3041	5-1197
23.	Room W2508	Mike Lowe:	WB035	5-3066
24.	Room W3300	Cassie Klein:	W2025	5-3257
25.	Room W3020 (IS staff)	J.P. Garvin:	W3023	4-4774
26.	Room W3020 (Non IS staff)	J.P. Garvin:	W3023	4-4774
27.	Room E3605	Jody Gatuso:	E3523	5-3716
28.	Room E3607	Jody Gatuso:	E3523	5-3716
29.	Room E3204	Theresa Daniel:	E5132	5-3223
30.	Room E3300	Gregory Glass:	E5142	5-3708
31.	Room W4014	Theresa Daniel:	E5132	5-3223
32.	Room E4208	Theresa Daniel:	E5132	5-3223
33.	Room E4210	Theresa Daniel:	E5132	5-3223
34.	Room E4212	Theresa Daniel:	E5132	5-3223
35.	Room E4609	Pamala Martin:	E4519	4-2608
36.	Room E4613	Pamala Martin:	E4519	4-2608
37.	Room E4647	Pamala Martin:	E4519	4-2608
38.	Room W4700 Main Entrances	Theresa Daniel:	E5132	5-3223
39.	Room W4708 BSL3	Theresa Daniel:	E5132	5-3223
40.	Room W5022	Theresa Daniel:	E5132	5-3223
41.	Room W5025	Kelly Welsh:	W6021	5-3748
42.	Room W5029	Kelly Welsh:	W6021	5-3748
43.	Rooms W5028 & W5032	Judith Harle:	W5010	5-8184
44.	Rooms E5409 & E5415	Chris McCullough:	E8519	5-3934
45.	Room W6309	Frances Burman:	W6508	5-3926
46.	Rooms W6312 & W6312A	Judith Harle:	W5010	5-8184
47.	Room W6315	Cassie Klein:	W2025	5-3257
48.	Room W6620	Stacey Meyerer:	W6615B	2-0182
49.	Room E7403	Pat Egner or John Groopman:	E7403	5-2435
50.	Room E7409	Pat Egner or John Groopman:	E7403	5-2435
51.	Room E7411	Pat Egner or John Groopman:	E7403	5-2435
52.	Room W9014	Stacey Meyerer:	W6615B	2-0182
53.	Room W9022	Bishai, Margolick, Yu, or Zhang:	W9022	Various
54.	Cooley Fitness Center Terrace	William Couch:	W3041	5-1197
55.	TR2 Mechanical – 9 <sup>th</sup> Floor	Dave Fields:	2007 E. Mon. St.	5-3451
56.	TR3 Mechanical – 9 <sup>th</sup> Floor	Dave Fields:	2007 E. Mon. St.	5-3451
57.	TR4 Mechanical – 1 <sup>st</sup> Floor	Dave Fields:	2007 E. Mon. St.	5-3451
58.	TR6 Mechanical – 9 <sup>th</sup> Floor	Dave Fields:	2007 E. Mon. St.	5-3451
59.	911 Ann Street; Front & Back Doors	Judith Harle:	911 Ann Street	5-8184
60.	911 Ann Street; Departmental Data Room	Judith Harle:	911 Ann Street	5-8184
61.	911 Ann Street; IS Equipment Storage	J.P. Garvin:	W3023	4-4774
62.	W3709B E. Monument St.; IS Equipment Storage	J.P. Garvin:	W3023	4-4774
63.	W3709B E. Monument St.; Facilities Storage	Lee Franks:	2007 E. Mon. St.	5-3451
64.	2017 E. Monument St.; IS Equipment Storage	J.P. Garvin:	W3023	4-4774
65.	All JHSPH Comparative Medicine Access	Sharon Molander:	Ross 459S	5-3273
66.	All JHSPH Access	Scott McVicker:	W3041	5-1197
67.	All JHSPH Interior Access	Scott McVicker:	W3041	5-1197
68.	All JHSPH Perimeter Access	Scott McVicker:	W3041	5-1197