

Mandatory & Optional Documents

- The Mandatory & Optional Documents sections automatically populate based on the PA/RFA/FOA.
- **IMPERATIVE** – read the PA/RFA/FOA to determine the required documents for the type of announcement you are responding to.
- Each announcement will have specific forms requirements:
 - Example: Modular budgets require the use of the PHS 398 Modular budget pages; however, the Research & Related Budget Page is also included under the Optional Documents.

SF424 (R&R)

Mandatory Documents

- Open and complete all the Mandatory Document(s) forms. Once the documents are completed, move the documents to the Mandatory Completed Documents section:
 - SF424 (R&R)
 - PHS 398 Research Plan
 - PHS 398 Cover Page Supplement
 - PHS 398 Checklist
 - Research & Related Other Project Information
 - Research & Related Senior/Key Person
 - Research & Related Project Performance Site/Location

Submit Save **Print** Cancel Check Package for Errors

Mandatory Documents

- SF424 (R&R)
- PHS 398 Research Plan
- PHS 398 Cover Page Supplement
- PHS 398 Checklist
- Research & Related Other Project Information
- Research & Related Senior/Key Person
- Research & Related Project/Performance Site Location

Open Form

Move Form to Submission List

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Move Form to Documents List

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Mandatory Completed Documents for Submission

Empty box for mandatory completed documents for submission.

Open Form

Optional Documents

- PHS 398 Cover Letter File
- Research & Related Subaward Budget
- Research & Related Budget
- PHS 398 Modular Budget

Open Form

Move Form to Submission List

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Move Form to Documents List

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Optional Completed Documents for Submission

Empty box for optional completed documents for submission.

Open Form

Instructions

1

Enter a name for the application in the Application Filing Name field.

- This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
- You can save your application at any time by clicking the "Save" button at the top of your screen.
- The "Submit" button will not be functional until the application is complete and saved.

2

Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

-It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.

-The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424 forms where

SF 424 Research & Related Optional Documents

- Open and complete the Optional Document(s) forms
 - Read the FOA (PA/RFA) to determine the budget requirements.
 - Select either:
 - Research & Related Subaward Budget
 - Research & Related Budget
 - PHS 398 Modular Budget
 - PHS 398 Cover Letter File

Submit Save Print Cancel Check Package for Errors



Grant Application Package

Opportunity Title: **The Effect Of Racial And Ethnic Discrimination/Bias On Hea**

Offering Agency: **National Institutes of Health**

CFDA Number:

CFDA Description:

Opportunity Number: **PA-06-348**

Competition ID:

Opportunity Open Date: **05/02/2006**

Opportunity Close Date: **01/03/2008**

Agency Contact: **GrantsInfo**
Telephone: (301) 435-0714
Email: GrantsInfo@nih.gov

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

* Application Filing Name:

Mandatory Documents

- PHS 398 Research Plan
- PHS 398 Cover Page Supplement
- PHS 398 Checklist
- Research & Related Other Project Information
- Research & Related Senior/Key Person
- Research & Related Project/Performance Site Locations

Move Form to Submission List =>

Move Form to Documents List <=<

Mandatory Completed Documents for Submission

Open Form

Optional Documents

- PHS 398 Cover Letter File**
- Research & Related Subaward Budget
- Research & Related Budget
- PHS 398 Modular Budget

Move Form to Submission List =>

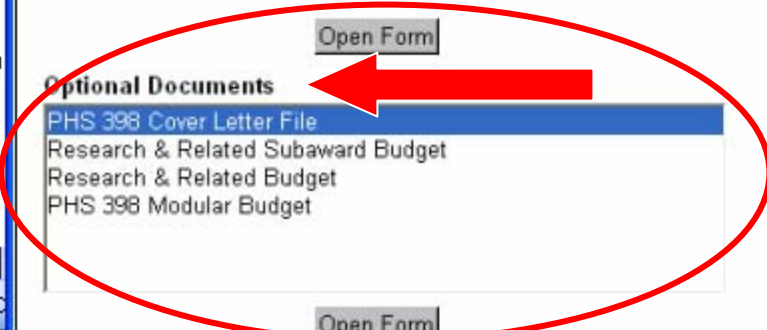
Move Form to Documents List <=<

Optional Completed Documents for Submission

Open Form

Open Form

Open Form



Read the FOA (PA/RFA) to determine Budget form requirements!