

Effective 3/15/2010, the eInformation Sheet (eIS) Webform system will no longer accept new eIS documents. COEUS Proposal Development (Coeus PD) must be used in place of a new eIS for all proposals submitted by Departments for ORA Review.

The ORA Website has been updated with new information regarding the Proposal submission process.

<http://www.hopkinsmedicine.org/Research/ora/Forms/index.html>.

Department staff should complete their full COEUS training as soon as possible and use COEUS for all Grants.gov system-to-system (S2S) submission effective June 15, 2010.

To register for COEUS hands-on instructor led training, registration is through the JHU Financial and Information Technology Training (FITT)

<http://training.jhu.edu/html/ITTraining/itlinks/registration.asp>. Completion of the basic required prerequisite courses are required before hands-on training COEUS training. The prerequisite courses include a basic understanding of the financial and business systems of the Johns Hopkins University.

The School of Medicine will offer additional training sessions for individuals who have completed the two FITT required prerequisite courses. If your Department would like individual training, please contact reese@jhmi.edu to schedule individual Departmental training.