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## **Four Steps for Performing Infusions:**

Practice good hand-washing 1 Prepare supplies 2 Disconnect old bag 3 Connect & start new bag 4

STEP 1: PRACTICE GOOD HAND-WASHING	
	Always remember to <b>WASH YOUR HANDS</b> for a full 20 seconds when instructed.
STEP 2: PREPARE SUPPLIES	
	Determine what medications are needed and remove your medication from the refrigerator. Check your orders and the medication for the right name, the right dose, and the medication has not expired. <b>WASH HANDS.</b>
	Clean workspace & SASH mat with cleaning solution (alcohol/sanitizing wipes or Lysol + paper towels). WASH HANDS.
	Gather the following supplies and arrange <b>above</b> your SASH mat: 4-5 alcohol pads; 1 prefilled saline or heparin syringe; medication bag and IV tubing; 1 electronic pump; 1 carrier pouch,
	WASH HANDS. Unwrap supplies (syringes, medication bag, IV tubing) & place in correct location on top of SASH mat.
	Remove any air bubbles from syringes and inspect the medication bag for leaks, damage or discoloration. WASH HANDS.
	Prepare new bag of medication by removing any paper tabs. Remove old bag of medication and pump from carrying case.
STEP 3: DISCONNECT OLD BAG	
	Remove pump and empty medication bag from the carrying pouch. Stop the infusion and turn the pump off.
	Close the clamp on the tubing and disconnect the tubing from your IV line.
	Pull the arm of the latch down on the side of the pump. Remove the cassette from the pump and discard the cassette and bag in the trash. <b>WASH HANDS</b> .
STEP 4: CONNECT AND START NEW BAG	
	Load the cassette to the pump being sure it is properly secured. Open the slide clamp on the medication tubing. Turn the pump on. Complete the program review and validate settings match your orders.
	Scrub the hub with an alcohol pad. Connect your pump tubing to the hub of your IV line using a "push and twist" motion after your scrub the hub.
	Start the infusion as prompted on the pump screen. Place the pump and tubing back into the carrying pouch, discard trash, <b>WASH HANDS</b> .
	Scrub the hub of the unused lumen.
	Flush the unused lumen WASH HANDS.

